

**Seneca Ridge Homeowners Association  
Annual Organizational Meeting of the Board Minutes**

**Date:** November 18, 2021  
**Time:** 7:00pm  
**Location:** Conference Call

Board Members Present:

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X	Valerie Faircloth	X	John Lee
X	Raphael Gonzalez		Paul Southwick
X	Steve Honard	X	Debbie Voloshin*
X	Keith Hunsberger	X	Keith Weber
X	Andy Koch		

\*Newly-Elected Board Member

Steve Honard, Board Member, called the meeting to order at 7:40pm.

**Approval of 2021 Organizational Meeting Minutes:** Copies of the minutes were distributed, reviewed and approved.

**Election of Officers:** The following were elected by the Board:

- President: Steve Honard
- Vice President: Paul Southwick
- Secretary: Valerie Faircloth
- Treasurer: Debbie Voloshin

**Appointment of Committee Chairs:** The Board approved the following committees:

- Common Grounds:
  - Keith Weber, Chair
  - Andy Koch, Co-Chair
- Architectural Review:
  - Paul Southwick, Chair
  - Keith Hunsberger, Co-Chair
  - Raphael Gonzalez, Member
- Social Activities: Andy Koch, Chair
  - Paul Southwick, Co-Chair
- Newsletter:
  - Steve Honard, Chair
  - Valerie Faircloth, Member

**Other Functions:** The following also have the Board's approval:

- Webmaster: Jenny Le-Pettigrew
- Point of Contact with Attorney: Steve Honard
- Facebook: John Lee

**Old Business:** None

**New Business:**

- Budget presented by Debbie Voloshin, Treasurer. Dues were approved at \$83.48/year.
- Valerie Faircloth will contact Toys for Tots and coordinate this activity. Unknown fees.
- Potential for Lawyer fees.
- One home with outstanding dues from 2021.

**Updating/Re-Distribution of Handbooks:** The incoming Secretary will provide updates to the handbooks at the December Board meeting and update the website with the above changes.

The meeting adjourned at 8:07pm.

Respectfully submitted,  
Valerie Faircloth,  
Outgoing Secretary, SRHOA