

Seneca Ridge Homeowners Association, Inc.
Meeting of the Board of Directors Minutes

Date: September 12, 2019

Time: 7:00PM

Location: Cascades Library

Board Members Present

Paul Southwick

Debbie Voloshin

Colleen Kerrigan

Cheryl Monroe-Medonich

Josee Arel

Paul Southwick, vice president called the meeting at 7:02PM.

The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion made to approve the July 11, 2019 minutes was seconded and passed.

Officer Reports:

- **President (Orest Swystun):** Not present; no report
- **Vice President (Paul Southwick):** No report
- **Secretary (Beth Baker):** Not present; Josee Arel taking minutes.
- **Treasurer (Debbie Voloshin):**
 - **Financial Update:** 2020 Budget review – agreed to increase HOA dues by 5% (\$77.18)
 - **2019 Homeowner Assessments:** The Treasurer announced that 2 homeowners have not yet paid their dues.
 - **2019 Homeowner Sales:** N/A
 - **Reimbursements:** A motion was made, seconded and passed to reimburse Debbie Voloshin for \$68.17 for printer ink.

Members' Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):** Not present. The board discussed the Halloween parade Oct 27 begins at 4pm. Cheryl Monroe-Medonich will contact Fire Dept and Sherriff. Halloween budget is \$100.00. Also discussed the firetruck with Santa and a table and collection for Toys for Tots on Dec 15 at 5:30pm Sunday and budget is \$100.00. Charities budget is \$300.00
- **Common Grounds (Chair: Steve Honard):** No present. No report.
- **Architectural Review (Chair: Colleen Kerrigan):**
 - **Approved Applications:** None, and just received one for new siding and roof at 905 Riverview Ct.
 - **Violation Complaints and Issued Notices:** Originally 77 letters were sent, 12 second letters are sent out for June 2019 inspection.

- **Newsletter:** Discussed having a Newsletter featuring Vice President's reminders that school is back in session, speed limit is 25mph, to not block sidewalk with cars sticking out of driveways (it's illegal), trash/recycle cans policy, application for architectural review and Halloween Parade and Toys for Tots table at Trail Ridge.

Unfinished Business: Listserv - Debbie Voloshin was going to manage of the site for the test drive, but she has not heard back from anyone using it.

New Business: Ending terms for President Orest Swystun, Secretary Beth Baker, and Cheryl Monroe-Medonich
Set date for Board of Directors meeting November 14, 2019 and need to book room.

A motion to adjourn the meeting at 7:58 was seconded and passed.

Respectfully submitted,
Josee Arel

Next Scheduled Meeting: October 10, 2019 at Cascades Library at 7pm.