

**Seneca Ridge Homeowners Association  
Annual Organizational Meeting of the Board Minutes**

**Date:** November 8, 2018  
**Time:** Immediately Following the Annual Meeting of the Members  
**Location:** Sterling Library, Room A

Board Members Present:

Beth Baker  
Steve Honard  
Colleen Kerrigan  
Cheryl Monroe-Medonich  
Paul Southwick  
Debbie Voloshin

Paul Southwick, Vice-President, called the meeting to order at 7:45 PM.

**Approval of 2017 Organizational Meeting Minutes:** Copies of the minutes were distributed, reviewed and approved.

**Election of Officers:** The following were elected by the Board:

- President: Orest Swystun
- Vice President: Paul Southwick
- Secretary: Beth Baker
- Treasurer: Debbie Voloshin

**Appointment of Committee Chairs:** The Board approved the following committee heads:

- Common Grounds: Steve Honard
- Architectural Review:
  - Colleen Kerrigan, Chair
  - Steve Honard, Member
  - Josee Arel, Member
- Social Activities: Zeleste Henry
- Newsletter: Nesha Hanna

**Other Functions:** The following also have the Board's approval:

- Webmaster: Jenny Le-Pettigrew
- Listserv Manager: Stephen Mann
- Point of Contact with Attorney: Paul Southwick

**Updating/Re-Distribution of Handbooks:** Beth Baker will provide updates to the handbooks at the December Board meeting.

**The board also decided the following:**

- The secretary will update the HOA website with the above changes.
- Cheryl Monroe-Medonich will prepare a draft of the newsletter (to be sent with the 2019 Dues Notice) and will present it at the December board meeting.

The meeting adjourned at 8:03 pm.

Respectfully submitted,  
Beth Baker, Secretary