Seneca Ridge Homeowners Association
Annual Organizational Meeting of the Board Minutes

Date: November 9, 2017
Time: Immediately Following the Annual Meeting of the Members
Location: Cascades Library Room B

Board Members Present:
Beth Baker
KC Holland
Steve Honard
Colleen Kerrigan
Lea Nigon
Orest Swystun
Vicki Rundquist
Paul Southwick

Orest Swystun, President, called the meeting to order at 7:45 PM.

Approval of 2016 Organizational Meeting Minutes: Copies of the minutes were distributed, reviewed and approved.

Election of Officers: The following were elected by the Board:
• President: Orest Swystun
• Vice President: Paul Southwick
• Secretary: Beth Baker
• Treasurer: Vicki Rundquist

Appointment of Committee Chairs: The following volunteered to head committees with the Board’s approval:
• Common Grounds: Steve Honard
• Social Activities: Zeleste Henry
• Newsletter: Nesha Hanna
• Architectural Review:
  o Lea Nigon, Chair
  o Abul Tareque, Member
  o Colleen Kerrigan, Member
  o Steve Honard, Member

Other Functions: The following also have the Board’s approval:
• Webmaster: Jenny Le-Pettigrew
• Listserv Manager: Stephen Mann
• Assistant Secretary: Lea Nigon

Updating/Re-Distribution of Handbooks: Lea Nigon and Beth Baker will provide updates to the handbooks at the December Board meeting.

The board also decided the following:
• Vicki will update the HOA website with the above changes.
• On the listserv, KC Holland will ask homeowners for volunteers to be treasurer, as Vicki anticipates resigning soon.
• Steve Honard will take charge of the tent sign.
• A December newsletter is planned for late December, to be sent with the 2018 Dues Notice.

The meeting adjourned at 8:09 PM.

Respectfully submitted,
Beth Baker, Secretary