

**Seneca Ridge Homeowners Association, Inc.  
Meeting of the Board of Directors Minutes**

**Date:** May 9, 2019  
**Time:** 7:00 pm  
**Location:** Cascades Library

Board Members Present

Josee Arel  
Beth Baker  
Steve Honard  
Paul Southwick  
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:00 pm.

The presence of a quorum was established.

**Approval of Agenda:** A motion to approve the agenda was seconded and passed.

**Approval of Minutes:** A motion made to approve the April 11, 2019 minutes was seconded and passed.

**Officer Reports:**

- **President (Orest Swystun):** Not present; no report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** The Secretary reported that the June board meeting will be held at the Sterling Library Conference Room at 7:30 (a change in location and time.)
- **Treasurer (Debbie Voloshin):**
  - **Financial Update:** \$600 was paid for trimming of a tree next to the path by Potomac Ridge Drive. Total assets are \$96,527.24, of which \$30,000 are Replacement Reserves.
  - **2019 Homeowner Assessments:** The Treasurer announced that six homeowners have yet to pay dues. Another letter was sent to them.
  - **Reimbursements:** A motion was made, seconded, and passed to reimburse Steve Honard \$15.00 for purchase of refreshments for the neighborhood cleanup.

**Members' Open Forum:** The board conducted an open forum for members of the community.

**Committee Reports:**

- **Social Activities (Chair: Zeleste Henry):** Not present. Steve Honard has set a date of June 8 for a neighborhood yard sale and will display the folding sign near the front of the neighborhood. He will ask Zeleste Henry to announce it on Craigslist.
- **Common Grounds (Chair: Steve Honard):** Steve Honard reported that repair of the path was accomplished today.
- **Architectural Review (Chair: Colleen Kerrigan):**

- Six applications for alterations to properties were approved since March 15: Control #19-05 – #19-10.
- A neighborhood-wide inspection will be held in June, and Steve Honard will post an announcement beforehand on the folding sign.
  
- **Newsletter:** Cheryl Monroe-Medonich has completed a newsletter to be distributed to homeowners.

**Unfinished Business:** None

**New Business:**

- Listserv: The board elected not to take action on changes to the community listserv at this time.

A motion to adjourn the meeting at 7:15 was seconded and passed.

Respectfully submitted,  
Beth Baker, Secretary

Next scheduled meeting: June 13, 2019, 7:30 pm, Sterling Library Conference Room