Date: April 11, 2019
Time: 7:00 pm
Location: Cascades Library

Board Members Present
Josee Arel
Beth Baker
Steve Honard
Colleen Kerrigan
Paul Southwick
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:05 pm.

The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion made to approve the March 14, 2019 minutes was seconded and passed.

Officer Reports:
- President (Orest Swystun): Not present; no report.
- Vice President (Paul Southwick): No report.
- Secretary (Beth Baker): No report.
- Treasurer (Debbie Voloshin):
  - Financial Update: Three sales packets were prepared in the past month. Total assets are $96,081.68, of which $30,000 are Replacement Reserves.
  - 2019 Homeowner Assessments: The Treasurer announced that twelve homeowners have yet to pay dues. Those who paid late but without the added late fee will have the fee added to next year’s bill.
  - Reimbursements: A motion was made, seconded, and passed to reimburse Steve Honard $3.99 for purchase of water for the neighborhood cleanup.

Members’ Open Forum: The board conducted an open forum for members of the community.

Committee Reports:
- Social Activities (Chair: Zeleste Henry): Not present; no report.
- Common Grounds (Chair: Steve Honard):
  - The annual neighborhood cleanup will be held the morning of April 13th, rain or shine.
  - Steve Honard will place follow-up calls concerning trimming dead branches off the red oak next to the Potomac Ridge path, and repair of the main path.
• **Architectural Review (Chair: Colleen Kerrigan):**
  - The board approved a request from homeowners at Lot 89 for them to remove the hardwood tree in their front yard.
  - A neighborhood-wide inspection will be held in June, and Steve Honard will post an announcement beforehand on the curb sign.

• **Newsletter:** Cheryl Monroe-Medonich is working on the next issue which should be finished next month.

**Unfinished Business:** None

**New Business:**
- Listserv: The board discussed recent problems with listserv messages not being received. Beth Baker will seek advice from our Webmaster.

A motion to adjourn the meeting at 7:29 was seconded and passed.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: May 9, 2019, 7:00 pm, Cascades Library Group Study Room