

Seneca Ridge Homeowners Association, Inc.
Meeting of the Board of Directors Minutes

Date: April 11, 2019
Time: 7:00 pm
Location: Cascades Library

Board Members Present

Josee Arel
Beth Baker
Steve Honard
Colleen Kerrigan
Paul Southwick
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:05 pm.

The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion made to approve the March 14, 2019 minutes was seconded and passed.

Officer Reports:

- **President (Orest Swystun):** Not present; no report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** No report.
- **Treasurer (Debbie Voloshin):**
 - **Financial Update:** Three sales packets were prepared in the past month. Total assets are \$96,081.68, of which \$30,000 are Replacement Reserves.
 - **2019 Homeowner Assessments:** The Treasurer announced that twelve homeowners have yet to pay dues. Those who paid late but without the added late fee will have the fee added to next year's bill.
 - **Reimbursements:** A motion was made, seconded, and passed to reimburse Steve Honard \$3.99 for purchase of water for the neighborhood cleanup.

Members' Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):** Not present; no report.
- **Common Grounds (Chair: Steve Honard):**
 - The annual neighborhood cleanup will be held the morning of April 13th, rain or shine.
 - Steve Honard will place follow-up calls concerning trimming dead branches off the red oak next to the Potomac Ridge path, and repair of the main path.

- **Architectural Review (Chair: Colleen Kerrigan):**
 - The board approved a request from homeowners at Lot 89 for them to remove the hardwood tree in their front yard.
 - A neighborhood-wide inspection will be held in June, and Steve Honard will post an announcement beforehand on the curb sign.

- **Newsletter:** Cheryl Monroe-Medonich is working on the next issue which should be finished next month.

Unfinished Business: None

New Business:

- **Listserv:** The board discussed recent problems with listserv messages not being received. Beth Baker will seek advice from our Webmaster.

A motion to adjourn the meeting at 7:29 was seconded and passed.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: May 9, 2019, 7:00 pm, Cascades Library Group Study Room