

## Meeting of the Board of Directors Minutes

**Date:** February 14, 2019  
**Time:** 7:00 pm  
**Location:** Sterling Library

### Board Members Present

Beth Baker  
Steve Honard  
Cheryl Monroe-Medonich  
Paul Southwick  
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:00 pm.

The presence of a quorum was established.

**Approval of Agenda:** A motion to approve the agenda was seconded and passed.

**Approval of Minutes:** Debbie Voloshin moved to approve the January 10, 2018 Board of Directors Meeting Minutes, Steve Honard seconded and the motion carried.

### **Officer Reports:**

- **President (Orest Swystun):** Not present; no report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** No report.
- **Treasurer (Debbie Voloshin):**
  - **2019 Homeowner Assessments:** The Treasurer announced that 101 homeowners have paid the 2019 annual dues.
  - **Financial Update:** As of January 9, 2019, total assets were \$94,205.43.
  - **Reimbursement Requests:** There were no reimbursement requests.

**Members' Open Forum:** The board conducted an open forum for members of the community.

### **Committee Reports:**

- **Social Activities (Chair: Zeleste Henry):** Not present; no report.
- **Common Grounds (Chair: Steve Honard):**
  - Steve Honard reported that the path will be repaired when the ground is sufficiently dry, but the cost will increase a bit due to increased erosion.
  - Paul Southwick recommended that some branches be pruned from a red oak next to the HOA path intersecting Potomac Ridge Drive. Steve Honard will make the arrangements.
- **Architectural Review (Chair: Colleen Kerrigan):** Not present.
  - Steve Honard reported that a homeowner's shed under construction had received approval during a previous year.

- **Newsletter:** No report

**Unfinished Business:** None

**New Business:** None

A motion to adjourn the meeting at 7:15 was seconded and carried.

Respectfully submitted,  
Beth Baker, Secretary

Next scheduled meeting: March 14, 2019, 7:00 pm, Cascades Library Group Study Room