Meeting of the Board of Directors Minutes

Date: February 14, 2019
Time: 7:00 pm
Location: Sterling Library

Board Members Present
Beth Baker
Steve Honard
Cheryl Monroe-Medonich
Paul Southwick
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:00 pm.

The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: Debbie Voloshin moved to approve the January 10, 2018 Board of Directors Meeting Minutes, Steve Honard seconded and the motion carried.

Officer Reports:
- **President (Orest Swystun):** Not present; no report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** No report.
- **Treasurer (Debbie Voloshin):**
  - 2019 Homeowner Assessments: The Treasurer announced that 101 homeowners have paid the 2019 annual dues.
  - Financial Update: As of January 9, 2019, total assets were $94,205.43.
  - Reimbursement Requests: There were no reimbursement requests.

Members’ Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):** Not present; no report.

- **Common Grounds (Chair: Steve Honard):**
  - Steve Honard reported that the path will be repaired when the ground is sufficiently dry, but the cost will increase a bit due to increased erosion.
  - Paul Southwick recommended that some branches be pruned from a red oak next to the HOA path intersecting Potomac Ridge Drive. Steve Honard will make the arrangements.

- **Architectural Review (Chair: Colleen Kerrigan):** Not present.
  - Steve Honard reported that a homeowner’s shed under construction had received approval during a previous year.
• **Newsletter:** No report

**Unfinished Business:** None

**New Business:** None

A motion to adjourn the meeting at 7:15 was seconded and carried.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: March 14, 2019, 7:00 pm, Cascades Library Group Study Room