

Meeting of the Board of Directors Minutes

Date: January 10, 2019
Time: 7:00 pm
Location: Cascades Library

Board Members Present

Josee Arel
Beth Baker
Steve Honard
Colleen Kerrigan
Paul Southwick
Orest Swystun
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:00 pm.

The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion to approve the December 13, 2018 Board of Directors Meeting Minutes was seconded and passed.

Officer Reports:

- **President (Orest Swystun):** No report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):**
 - The secretary announced that because no room is available at the Cascades Library the February 14 board meeting will be held at the Sterling Library, Room A.
- **Treasurer (Debbie Voloshin):**
 - **2019 Budget:** The Treasurer presented a 2019 budget. A motion to approve it was made by Steve Honard, seconded by Paul Southwick, and passed by vote of the board.
 - **2019 Homeowner Assessments:** The Treasurer announced that the annual letters have been mailed.
 - **Financial Update:** As of January 9, 2019, total assets were \$90,756.31. Expenses since the last meeting included \$100 for annual safe deposit rental, and \$3300 for annual lawn service.
 - **Reimbursement Requests:** A motion was made, seconded, and passed to approve the following reimbursements:
 - \$134.33 to Debbie Voloshin for supplies and postage for the annual assessment letters.
 - \$19.61 to Beth Baker for copying of the winter newsletter.
 - \$250.02 to Zeleste Henry for Halloween Parade expenses.
 - \$13.40 to Colleen Kerrigan for mailing of ARC certified letters.
 - \$55.22 to Steve Honard for path fencing.

Members' Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):** Not present; no report:
- **Common Grounds (Chair: Steve Honard):**
 - Steve Honard reported that he has erected posts and net fencing at the eroded section of the path for the safety of users. Repair is expected when the ground is sufficiently dry.
- **Architectural Review (Chair: Colleen Kerrigan):**
 - **ARC applications:** No applications were approved by the ARC committee in the past month.
 - **Violation Complaints and Issued Notices: Case #90180-05:** The chair announced that the violation is deemed cured, and she will notify the owner.
- **Newsletter:** Cheryl Monroe-Medonich, completed a winter issue, which was mailed with the assessment letters.

Unfinished Business:

- **Review of/changes to Standard Record Report:** After a brief discussion Debbie Voloshin made a motion, Steve Honard seconded, and the motion carried to approve changes and additions to the Standard Record Report.

New Business: None

A motion to adjourn the meeting at 7:40 was seconded and carried.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: February 14, 2019, 7:00 pm, **Sterling Library, Room A**