Meeting of the Board of Directors Minutes

Date: June 14, 2018
Time: 7:00 pm
Location: Cascades Library

Board Members Present
Beth Baker
Steve Honard
Colleen Kerrigan
Lea Nigon
Paul Southwick
Orest Swystun
Debbie Voloshin

Orest Swystun, President, called the meeting to order at 6:58 pm.
The presence of a quorum was established.

Approval of Agenda: After moving “Violation Hearing” from #3 to #6, a motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion to approve the May 10, 2018 Board of Directors Meeting Minutes was seconded and passed.

Officer Reports:
- **President (Orest Swystun):** No report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** The Secretary proposed that the current index of topics discussed by the board over the years be made accessible electronically to board members. Orest will assist in setting this up.
- **Treasurer (Debbie Voloshin):**
  - **Financial Update:** Treasurer distributed a financial report. Five sales packages were prepared in the past month. Total balance is $98,185.48.
  - **Annual Dues:** She was pleased to report that all homeowners have paid the 2018 dues.
  - **Reimbursement Requests:** A motion was made, seconded, and passed to approve reimbursement of $16.70 to Lea Nigon for postage of violation letters, and $4.24 to Beth Baker for printing of sample directories.

Hearing for Violation Case #90180: The homeowner was present. At 7:14 Lea Nigon made a motion to go into executive session, seconded by Orest Swystun, and passed unanimously. At 7:25 the motion to return to regular session was made by Steve Honard, seconded by Paul Southwick, and passed unanimously. Orest Swystun moved that in the matter of Account #90180, the Board of Directors dismiss the request to restore or remove vehicle being repaired on the lot as indicated in the violation notices dated 5/9/2018 and 5/21/2018, as the violation has been deemed cured. Steve Honard seconded the motion, which carried unanimously.
Members’ Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):** Not present. No report.

- **Common Grounds (Chair: Steve Honard):**
  - Steve Honard is still waiting for a scheduled date for taking down several trees on the common grounds.

- **Architectural Review (Chair: Lea Nigon):**
  - **ARC applications:** Applications #18-16 to #18-19 were approved by the ARC committee in the past month.
  - **Neighborhood Inspection Report and Violation Complaint:** Orest Swystun moved that the board go into executive session at 7:30 pm to discuss the 6/02/18 Neighborhood Inspection Report, and also a Violation Complaint. Paul Southwick seconded, and the motion carried. At 8:25 Orest Swystun made a motion to return to regular session, Steve Honard seconded, and the motion carried. No further board action was taken.

- **Newsletter:** No Report

Unfinished Business:

- **Asset Assessment Report:** Lea Nigon is still waiting to hear from a paving company for a cost estimate of path replacement.

- **Directory:** Orest Swystun moved to approve spending of up to $500 for printing and mailing the new directory. Lea Nigon seconded and the motion carried.

New Business: None

A motion to adjourn the meeting at 8:35 was seconded and approved.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: July 12, 2018, 7:00 pm, at Cascades Library Group Study Room