

## Meeting of the Board of Directors Minutes

**Date:** June 14, 2018  
**Time:** 7:00 pm  
**Location:** Cascades Library

### Board Members Present

Beth Baker  
Steve Honard  
Colleen Kerrigan  
Lea Nigon  
Paul Southwick  
Orest Swystun  
Debbie Voloshin

Orest Swystun, President, called the meeting to order at 6:58 pm.  
The presence of a quorum was established.

**Approval of Agenda:** After moving “Violation Hearing” from #3 to #6, a motion to approve the agenda was seconded and passed.

**Approval of Minutes:** A motion to approve the May 10, 2018 Board of Directors Meeting Minutes was seconded and passed.

### **Officer Reports:**

- **President (Orest Swystun):** No report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** The Secretary proposed that the current index of topics discussed by the board over the years be made accessible electronically to board members. Orest will assist in setting this up.
- **Treasurer (Debbie Voloshin):**
  - **Financial Update:** Treasurer distributed a financial report. Five sales packages were prepared in the past month. Total balance is \$98,185.48.
  - **Annual Dues:** She was pleased to report that all homeowners have paid the 2018 dues.
  - **Reimbursement Requests:** A motion was made, seconded, and passed to approve reimbursement of \$16.70 to Lea Nigon for postage of violation letters, and \$4.24 to Beth Baker for printing of sample directories.

**Hearing for Violation Case #90180:** The homeowner was present. At 7:14 Lea Nigon made a motion to go into executive session, seconded by Orest Swystun, and passed unanimously. At 7:25 the motion to return to regular session was made by Steve Honard, seconded by Paul Southwick, and passed unanimously. Orest Swystun moved that in the matter of Account #90180, the Board of Directors dismiss the request to restore or remove vehicle being repaired on the lot as indicated in the violation notices dated 5/9/2018 and 5/21/2018, as the violation has been deemed cured. Steve Honard seconded the motion, which carried unanimously.

**Members' Open Forum:** The board conducted an open forum for members of the community.

**Committee Reports:**

- **Social Activities (Chair: Zeleste Henry):** Not present. No report.
- **Common Grounds (Chair: Steve Honard):**
  - Steve Honard is still waiting for a scheduled date for taking down several trees on the common grounds.
- **Architectural Review (Chair: Lea Nigon):**
  - **ARC applications:** Applications #18-16 to #18-19 were approved by the ARC committee in the past month.
  - **Neighborhood Inspection Report and Violation Complaint:** Orest Swystun moved that the board go into executive session at 7:30 pm to discuss the 6/02/18 Neighborhood Inspection Report, and also a Violation Complaint. Paul Southwick seconded, and the motion carried. At 8:25 Orest Swystun made a motion to return to regular session, Steve Honard seconded, and the motion carried. No further board action was taken.
- **Newsletter:** No Report

**Unfinished Business:**

- **Asset Assessment Report:** Lea Nigon is still waiting to hear from a paving company for a cost estimate of path replacement.
- **Directory:** Orest Swystun moved to approve spending of up to \$500 for printing and mailing the new directory. Lea Nigon seconded and the motion carried.

**New Business:** None

A motion to adjourn the meeting at 8:35 was seconded and approved.

Respectfully submitted,  
Beth Baker, Secretary

Next scheduled meeting: July 12, 2018, 7:00 pm, at Cascades Library Group Study Room