Meeting of the Board of Directors Minutes

Date: May 10, 2018  
Time: 7:00 pm  
Location: Cascades Library

Board Members Present  
Beth Baker  
Steve Honard  
Colleen Kerrigan  
Lea Nigon  
Paul Southwick  
Orest Swystun  
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:01 pm. The presence of a quorum was established.

Approval of Agenda: After the addition of “Neighborhood Inspection”, a motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion to approve the April 12, 2018 Board of Directors Meeting Minutes was seconded and passed.

Officer Reports:  
- President (Orest Swystun): No report.  
- Vice President (Paul Southwick): No report.  
- Secretary (Beth Baker): No report.  
- Treasurer (Debbie Voloshin):  
  - Financial Update: Treasurer distributed a financial report. Federal and State taxes have been paid, as well as CICB and Corporation Fees. Total balance was $97,872.65.  
  - Annual Dues: All except one homeowner have paid the annual dues.  
  - Reimbursement Requests: A motion was made, seconded, and passed to approve reimbursement of $20.10 to Lea Nigon for postage of violation letters.

Members’ Open Forum: The board conducted an open forum for members of the community.

Committee Reports:  
- Social Activities (Chair: Zeleste Henry):  
  - A Neighborhood Yard Sale will be held May 19th, from 8:00 am to 12:00 pm. Steve Honard will put a sign up the week before, and Zeleste Henry will post an announcement on craigslist.
• **Common Grounds (Chair: Steve Honard):**
  - Steve Honard will obtain estimates for taking down several trees in danger of damaging properties.

• **Architectural Review (Chair: Lea Nigon):**
  - ARC applications: Applications 18-11 to 18-15 were approved by the ARC committee in the past month.
  - Violations: The board went into executive session at 7:20 pm to discuss outstanding violations and returned to regular session at 7:45 pm.
  - A neighborhood inspection will be conducted in June.

• **Newsletter:**
  - The next issue is planned for completion in the summer.

**Unfinished Business:**

• **Asset Assessment Report:** Lea Nigon plans to meet with a paving company next week for a cost estimate of path replacement.

• **Directory:** Colleen Kerrigan is continuing to work on formatting the directory.

**New Business:** None

A motion to adjourn the meeting at 8:03 was seconded and approved.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: June 14, 2018, 7:00 pm, at Cascades Library Group Study Room