

Meeting of the Board of Directors Minutes

Date: May 10, 2018
Time: 7:00 pm
Location: Cascades Library

Board Members Present

Beth Baker
Steve Honard
Colleen Kerrigan
Lea Nigon
Paul Southwick
Orest Swystun
Debbie Voloshin

Paul Southwick, Vice President, called the meeting to order at 7:01 pm.
The presence of a quorum was established.

Approval of Agenda: After the addition of “Neighborhood Inspection”, a motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion to approve the April 12, 2018 Board of Directors Meeting Minutes was seconded and passed.

Officer Reports:

- **President (Orest Swystun):** No report.
- **Vice President (Paul Southwick):** No report.
- **Secretary (Beth Baker):** No report.
- **Treasurer (Debbie Voloshin):**
 - **Financial Update:** Treasurer distributed a financial report. Federal and State taxes have been paid, as well as CICB and Corporation Fees. Total balance was \$97,872.65.
 - **Annual Dues:** All except one homeowner have paid the annual dues.
 - **Reimbursement Requests:** A motion was made, seconded, and passed to approve reimbursement of \$20.10 to Lea Nigon for postage of violation letters.

Members’ Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):**
 - A Neighborhood Yard Sale will be held May 19th, from 8:00 am to 12:00 pm. Steve Honard will put a sign up the week before, and Zeleste Henry will post an announcement on craigslist.

- **Common Grounds (Chair: Steve Honard):**
 - Steve Honard will obtain estimates for taking down several trees in danger of damaging properties.
- **Architectural Review (Chair: Lea Nigon):**
 - ARC applications: Applications 18-11 to 18-15 were approved by the ARC committee in the past month.
 - Violations: The board went into executive session at 7:20 pm to discuss outstanding violations and returned to regular session at 7:45 pm.
 - A neighborhood inspection will be conducted in June.
- **Newsletter:**
 - The next issue is planned for completion in the summer.

Unfinished Business:

- **Asset Assessment Report:** Lea Nigon plans to meet with a paving company next week for a cost estimate of path replacement.
- **Directory:** Colleen Kerrigan is continuing to work on formatting the directory.

New Business: None

A motion to adjourn the meeting at 8:03 was seconded and approved.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: June 14, 2018, 7:00 pm, at Cascades Library Group Study Room