

Meeting of the Board of Directors Minutes

Date: March 8, 2018
Time: 7:00 pm
Location: Cascades Library

Board Members Present

Beth Baker
Steve Honard
Colleen Kerrigan
Lea Nigon
Orest Swystun
Abul Tareque
Debbie Voloshin

Orest Swystun, President, called the meeting to order at 7:07 pm.
The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion to approve the February 8, 2018 Board of Directors Meeting Minutes was seconded and passed.

Officer Reports:

- **President (Orest Swystun):** No report.
- **Vice President (Paul Southwick):** Not present. No report.
- **Secretary (Beth Baker):** Colleen Kerrigan volunteered to make room reservations for the May board meeting.
- **Treasurer (Debbie Voloshin):**
 - **Financial Update:** Treasurer distributed a financial report. Total balance was \$98,317.97.
 - **Annual Dues:** Second notices were sent to the 27 homeowners who have yet to pay dues.
 - **Reimbursement Requests:** A motion was made, seconded, and passed to approve the following reimbursements: \$50.00 to Debbie Voloshin, Treasurer, for postage stamps for dues letter mailings, and \$20.53 to Lea Nigon for office supplies associated with violation letter mailings.

Members' Open Forum: The board conducted an open forum for members of the community.

Committee Reports:

- **Social Activities (Chair: Zeleste Henry):**
 - **Neighborhood Yard Sale:** The board agreed upon May 19th, from 8:00 am to 12:00 pm as the announced hours. Steve Honard will ask Zeleste Henry to post a notice on craigslist, and Orest Swystun will notify neighboring community boards should they want to participate.

- **Common Grounds (Chair: Steve Honard):**
 - Spring Cleanup: April 14th was chosen by the board for this activity.
 - A motion was made, seconded, and passed to approve the expenditure of \$500 for removal of a tree in common grounds which is leaning dangerously towards a homeowner's property.
- **Architectural Review (Chair: Lea Nigon):**
 - ARC applications: Application 18-04 was presented and approved.
 - Violations: The board went into executive session at 7:18 pm to discuss outstanding violations and returned to regular session at 7:32 pm. A motion was made, seconded, and passed to approve the Hearing Results Letter format.
- **Newsletter:**
 - Lea Nigon presented a draft of the March issue which, among other articles, will announce the Spring Cleanup and Neighborhood Yard Sale.
 - Orest Swystun will redact personal information contained in newsletters previously posted on the website.

Unfinished Business:

- **Asset Assessment Report:** Lea Nigon will fix dates within the next couple of weeks with two paving companies for cost estimates of path replacement.
- **Directory:** Colleen Kerrigan presented a draft of a letter announcing formation of a new neighborhood directory. The letter will be included in the March newsletter mailing.
- **Solar panels policy:** Lea Nigon presented a sample policy. No further action was taken.

New Business: None

A motion to adjourn the meeting at 8:54 was seconded and approved.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: April 12, 2018, 7:00 pm, at Cascades Library Group Study Room