Date: September 14, 2017
Time: 7:00 pm
Location: Cascades Library

Board Members Present
Beth Baker
Stephen Mann
Lea Nigon
Vicki Rundquist
Paul Southwick
Orest Swystun

Paul Southwick, Vice President, called the meeting to order at 7:15 pm. The presence of a quorum was established.

Approval of Agenda: A motion to approve the agenda was seconded and passed.

Approval of Minutes: A motion to approve the August 30, 2017 Board of Directors Special Meeting Minutes was seconded and passed.

Officer Reports:
- President (Orest Swystun): No Report
- Vice President (Paul Southwick): No report.
- Secretary (Beth Baker):
  - The SRHOA Annual Meeting is scheduled for November 9, 2017, 7:00 pm, Cascades Library, Meeting Room B.
  - New candidates are needed to fill board vacancies, and Lea Nigon will present a strong appeal on the front page of the newsletter soon to be distributed. Interested persons should reply by October 10.
- Treasurer (Vicki Rundquist):
  - Financial Update: Treasurer distributed a financial report. Total balance was $94,273.81.
  - Audit: No notice of a target date received.
  - Reimbursement Requests: A motion was made, seconded and passed to approve reimbursing Treasurer in advance for 150 postcard stamps.

Members’ Open Forum: The board conducted an open forum for members of the community.

Committee Reports:
- Social Activities (Chair: Zeleste Henry): Not present.
  - Halloween Parade: Lea Nigon has submitted the required Emergency Management form, and will seek approval from VDOT. An Auxiliary Sheriff’s staff request has been made and we are awaiting confirmation.
- **Raffle Prizes:** The board decided not to give raffle prizes at the spring cleanup.

- **Common Grounds (Chair: Greg Swiatocha):** Not present.
  - Greg is working on getting a proposal from the current landscaping firm.

- **Architectural Review (Chair: Lea Nigon)**
  - New ARC applications: One application was approved.
  - The board went into executive session at 7:00 pm to discuss outstanding violations and returned to regular session at 7:45 pm. No action was taken.

- **Newsletter:**
  - Lea Nigon presented her work for the current issue and the board made further suggestions regarding the articles.

**Unfinished Business:**

- **Common Grounds Policy Resolution:** The board continued discussion of the content and Lea Nigon will make the suggested changes and bring to the board for consideration at the next meeting.

- **Asset Assessment Report:** The President has completed an inventory of assets, photographed areas of note, and will send a link to board members. Next step will be to obtain an estimate of replacement.

- **Hearing Outcome Letter:** No report. Orest Swystun will get samples for our consideration.

**New Business:** None

A motion to adjourn the meeting at 8:47 was seconded and approved.

Respectfully submitted,
Beth Baker, Secretary

Next scheduled meeting: October 12, 2017, 7:00 pm, at Cascades Library Conference Room