Seneca Ridge Homeowners Association
Annual Organizational Meeting of the Board Minutes

Date: November 14, 2016
Time: Immediately Following the Annual Meeting of the Members
Location: Cascades Library Room A

Board Members Present:
Beth Baker
KC Holland
Lea Nigon
Vicki Rundquist
Paul Southwick
Orest Swystun
Abul Tareque

Lea Nigon, President, called the meeting to order at 7:35 PM.

Approval of 2015 Organizational Meeting Minutes: Copies of the minutes were distributed, reviewed and approved with the correction of the spelling of Orest Swystun’s last name.

Election of Officers: The following were elected by the Board:
- President: Orest Swystun
- Vice President: Paul Southwick
- Secretary: Beth Baker
- Treasurer: Vicki Rundquist

Appointment of Committee Chairs: The following volunteered to head committees with the Board’s approval:
- Common Grounds: Greg Swiatocha
- Social Activities: Zeleste Henry
- Newsletter: Nesha Hanna
- Architectural Review:
  - Stephen Mann, Chair
  - Abul Tareque, Member
  - Lea Nigon, Member

Other Functions: The following volunteered to serve in other capacities with the Board’s approval:
- Webmaster: Jenny Le-Pettigrew
- Listserv Manager: Stephen Mann

Updating/Re-Distribution of Handbooks: Lea Nigon and Beth Baker will provide updates to the handbooks at the December Board meeting.

Access to HOA Safety Deposit Box: The Board agreed that Beth Baker should have access to the Safety Deposit Box at Cardinal Bank to replace Peggy Franklin who resigned from the Board.

The meeting adjourned at 8:07 PM.
Respectfully submitted,
Peggy Franklin, Outgoing Secretary