

**Seneca Ridge Homeowners Association  
Annual Organizational Meeting of the Board Minutes**

**Date:** November 14, 2016  
**Time:** Immediately Following the Annual Meeting of the Members  
**Location:** Cascades Library Room A

**Board Members Present:**

Beth Baker  
KC Holland  
Lea Nigon  
Vicki Rundquist  
Paul Southwick  
Orest Swystun  
Abul Tareque

Lea Nigon, President, called the meeting to order at 7:35 PM.

**Approval of 2015 Organizational Meeting Minutes:** Copies of the minutes were distributed, reviewed and approved with the correction of the spelling of Orest Swystun's last name.

**Election of Officers:** The following were elected by the Board:

- President: Orest Swystun
- Vice President: Paul Southwick
- Secretary: Beth Baker
- Treasurer: Vicki Rundquist

**Appointment of Committee Chairs:** The following volunteered to head committees with the Board's approval:

- Common Grounds: Greg Swiatocha
- Social Activities: Zeleste Henry
- Newsletter: Nesha Hanna
- Architectural Review:
  - Stephen Mann, Chair
  - Abul Tareque, Member
  - Lea Nigon, Member

**Other Functions:** The following volunteered to serve in other capacities with the Board's approval:

- Webmaster: Jenny Le-Pettigrew
- Listserv Manager: Stephen Mann

**Updating/Re-Distribution of Handbooks:** Lea Nigon and Beth Baker will provide updates to the handbooks at the December Board meeting.

**Access to HOA Safety Deposit Box:** The Board agreed that Beth Baker should have access to the Safety Deposit Box at Cardinal Bank to replace Peggy Franklin who resigned from the Board.

The meeting adjourned at 8:07 PM.  
Respectfully submitted,  
Peggy Franklin, Outgoing Secretary